



# Institiúid Teicneolaíochta, Trá Lí Institute of Technology, Tralee

**TITLE:** Learning Styles and Diagnostics Facilitator  
(18 month) Specific Purpose Contract

**REPORTING TO:** Assistant Registrar

## **Introduction**

The Institute of Technology, Tralee, the University of Limerick, Mary Immaculate College of Education and Limerick Institute of Technology have come together to form a regional Higher Education partnership under the title “Shannon Consortium”. The Shannon Consortium is a dynamic group of institutions actively working together as equal partners to co-ordinate and develop specific innovations in the regions. €6.6m of funding under the HEA Strategic Innovation Fund (SIF) Tranche 1 was awarded to the Shannon Consortium for three initiatives as follows:

- Shannon Regional Learning Gateway;
- Regional Approach to Outstanding Teaching, Learning and Learner Support;
- Regional Graduate Development Training Network.

A Regional Learning Styles & Diagnostics Centre, based in the Centre for Educational Development (CED) has been established at the Institute of Technology, Tralee under the Regional Approaches to Outstanding Teaching, Learning and Learner Support initiative. The Institute is taking the lead role on this initiative on behalf of the Consortium.

The Learning Styles & Diagnostics Facilitator will be responsible for both the development and co-ordination of all the initiatives undertaken through the Learning Styles and Diagnostics Centre. This role will involve working with the learner community and the lecturing and support staff at the Institute of Technology, Tralee. It will also include collaboration with our partner institutions to ensure that the synergies and overall objectives specified in the Project Plan are achieved. The main focus of the Centre will be on the evaluation and application of learner assessment instruments to be used in identifying learning and teaching strategies appropriate to the needs of a diverse higher education learning community.

## **Minimum Qualifications**

An Honours (Level 8) Degree with First or Second Class Honours or equivalent qualification  
and  
at least five years appropriate post-qualification experience in a higher education teaching or learner support role.

## **Desirable**

This position requires a combination of high academic achievement with relevant experience. The post will require significant organisational, leadership and communication skills. In addition to the minimum qualifications listed above the ideal candidate is likely to have post-graduate qualification(s) in an area related to Learning Theory and Practice and in Teaching and Assessment Methodologies.

### **Main duties and responsibilities include:**

- Overall co-ordination of the Institutes Learning Styles & Diagnostics Centre activities;
- Identification and evaluation of Learning Styles and Diagnostics instruments to be used in the project;
- Implementation and evaluation of Learning Styles & Diagnostics assessment of learners;
- Identification of appropriate Teaching Strategies and other interventions in response to the findings of learner assessment;
- Dissemination of Centre activities to Institute staff and partner institutions;
- Management of programmes and budgets relating to relevant SIF initiatives and production of all relevant reports in relation to same;
- Liaison with partner institutions to ensure overall project objectives specified in the Shannon Consortium plan are achieved;
- Contribution to the development of future plans with our partner institutions in relation to future phases of SIF;
- Supervision and management of the activities of staff allocated to the Learner Styles & Diagnostics Centre project;
- Liaison with the Institute management team to ensure the implementation and mainstreaming of appropriate initiatives across the Institute including appropriate elements of the Strand 2, SIF 1 projects;
- Liaison with relevant national and regional bodies as appropriate;
- Additional duties as may be assigned from time to time by the Assistant Registrar or delegated member of the Institute.

### **Salary**

- Salary €55,00 - €65,000

### **Annual Leave and Hour of Work**

- Annual Leave is 29 days.
- Hours of work in line with Central Services.

### **The Interview Process**

If invited to interview, applicants will be assessed at the interview under the following criteria:

- Qualifications;
  - Experience/Achievements to Date;
  - Knowledge and Skills of Supervision;
  - Communication Skills;
  - Organisation and Team Management Skills;
  - Knowledge of and Interest in Higher Education Sector.
- In addition, you may be invited to make a short presentation on a nominated topic.
- Interviews will be held in Tralee.
- Screening and shortlisting takes place only on the basis of information submitted on the official application form.
- The Institute regrets that it cannot pay expenses for candidates attending interviews for this post(s) or for taking up the position, if appointed.

## **Important Notes**

- Appointment procedures and conditions of service are in accordance with current regulations of the Department of Education and The Institutes of Technology Act 2006.
- Please ensure that full information is given on qualifications etc and that **the information is accurate and corresponds to the original transcript of qualifications. You will be required to provide the original transcript of qualifications if invited to interview. Please note that any misstatement will result in disqualification.**
- Note the declaration to be signed at the end of the application form.
- Please ensure that those you nominate as referees are contacted by you and will be able to supply a reference without delay if requested.
- Latest date for receipt of completed application forms is

**12.00 noon on Friday October 24<sup>th</sup> 2008**

- Interviews will take place during the week commencing Monday November 3<sup>rd</sup> 2008
- Applications received after the closing date will not be accepted.
- Emailed application forms are acceptable. Faxed application forms are not acceptable.
- The information given in this document is of a general information nature only and should not be taken as contractual. Further information on the Institute can be obtained on our website at [www.ittralee.ie](http://www.ittralee.ie)

***The Human Resources Office, Institute of Technology, Tralee, Co Kerry***

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