

ACCOUNTING TECHNICIAN (CAT)

Course Objective

Whether you wish to start a career in finance, gain recognition for the wealth of skills and experience you have already achieved, or want accelerated progression to the ACCA Qualification and a more senior position in accountancy, ACCA's Certified Accounting Technician (CAT) Scheme will help you towards your career of choice.

The CAT Scheme comprises a combination of exams and practical experience. It is designed to equip you with all the necessary technical skills and knowledge required to fulfil an accounting role to technician level. It also provides a firm foundation of knowledge and the opportunity to fast track towards becoming a professional ACCA accountant. For the CAT scheme you will complete nine exams, split into three Levels. These are all designed to test the knowledge, skills and understanding you will need to work in accounting support roles. The exams cover the key areas of accounting, finance, IT and management.

Course Content

Year 1	
Introductory Level (September 2008 – December 2008) Paper 1 : Recording Financial Transactions Paper 2 : Information for Management Control	Intermediate Level (January 2009 – June 2009) Paper 3 : Maintaining Financial Records Paper 4 : Accounting for Costs Advanced Level Paper 5: Managing People and Systems
Year 2	
Advanced Level (September 2009 – December 2009) Paper 6 : Drafting Financial Statements Paper 7 : Planning Control and Performance Management	Advanced Level (2 options to be chosen) (January 2010 – June 2010) Paper 8 : Implementing Audit Procedures Paper 9 : Preparing Taxation Computations Paper 10: Managing Finances

Note: Students are expected to source the relevant textbooks as advised by the lecturer. It is the responsibility of all students to register with the ACCA to become a member and enter for ACCA exams.

Registration and Examinations

Students with no qualifications will be expected to complete all the technician examinations. For those with prior qualifications, exemptions may be offered from some or all of the examinations. As a general rule exemptions will be given for other examination based qualifications. Students should apply directly to ACCA for any exemptions. Examinations for Term 1 take place in December and examinations for Term 2 take place in June.



FOR FURTHER INFORMATION PLEASE CONTACT
Lifelong Learning Department, Tel: 066 7191701 or
the ACCA, Tel: 01 4910466 or www.accaglobal.com

Key Information

DURATION

2 Years

Year 1: Term 1 - Tuesday & Thursday: 7pm to 10pm

Term 2 - Monday, Tuesday & Thursday: 7pm to 10pm

Year 2: Term 1 & Term 2 - Monday & Wednesday: 7pm to 10pm

QUALIFICATION COST

Further year of work experience required to become a Certified Accounting Technician
€1,700 for Academic Year 2008/09

Please note in addition to the course fees, membership and examination fees are payable directly to ACCA. Book fees and computer based examination fees are payable separately.

START DATE

September 2008