

# Institiúid Teicneolaíochta Trá Lí Institute of Technology Tralee

The purpose of this leaflet is to provide information to students of the Institute who are living away from home. It offers students some useful information on the types of accommodation available and advice for choosing your accommodation.

## Types of Accommodation:

Students should remember when choosing a place to stay that this will be your home for the next 30 weeks or so. It is better to choose wisely so that you do not have to go through the process of moving throughout the year as this can be costly financially, physically and mentally. Students can choose between digs, purpose built student accommodation or private share houses with other students.

\*For an up to date list of accommodation available visit: <http://www.ittralee.ie/accommodation>

## Location:

The Institute has two campuses in Tralee. Depending on your chosen course, you will be located in either the North Campus in Dromtacker or the South Campus in Clash. It is important for students to distinguish where there course will be delivered and look for accommodation that is accessible to that campus especially for those students who do not drive.

### NORTH CAMPUS (NC)

Students studying the following courses are based in North Campus:

- Business
- Humanities & Social Sciences
- Hotel, Culinary & Tourism
- Creative Media & Information Technology
- Computing
- Nursing

### SOUTH CAMPUS (SC)

Students studying the following courses are based in South Campus:

- Engineering & Construction
- Biological & Pharmaceutical Science
- Health & Leisure



## Checklist:

Is the rental property close to college or on a convenient transport route? Is the property secure and in a safe location (view the property prior to signing any agreement)	<input type="checkbox"/>
What is included in the rent – and what is excluded? Who pays for the heating, electricity, bin charges, TV cable? You must consider any extras in your budget.	<input type="checkbox"/>
Does the accommodation meet with the minimum legal requirements? For example in the Kitchen, is there a four-ring hob and oven, a fridge and freezer, microwave and washing machine. Do they all work?	<input type="checkbox"/>

## Minimum Standards for rented dwellings

1. Sanitary facilities; is there a self contained toilet with hot and cold water and a fixed bath or shower?
2. Is the heating adequate? Is there any sign of dampness in the property? Are there smoke alarms?
3. Know who you are living with because if they do not pay their rent, leave unpaid bills or damage the property you could all be held jointly responsible.
4. Do not sign a 12-month lease if you are only staying for the 9-month academic year. You could end up paying the extra or losing your Deposit.
5. Is the tenancy registered with the Residential Tenancies Board? Experience shows that good landlord's will always abide by the law.
6. What is your landlord's name, address and phone number? It is very important to have this information if things go wrong.
7. Take an inventory of the contents and furniture on arrival; note any damage, things that do not work & breakages. Photos are also useful. Get your landlord to sign the inventory along with you.
8. Get a receipt! Make sure you have a record
  - ✓ Of your Deposit and;
  - ✓ Of every Rent Payment. Renting is a business arrangement – treat it like one.
9. Do not engage in anti-social behaviour. Parties can get out of hand and it could end up costing you a lot of money.
10. If you have paid your rent, given notice, have not damaged the property, and paid the bills then you are entitled to your deposit back. Just remember to go through your inventory again before you leave, preferably with your landlord, and take more photos. They may be necessary as evidence in a Dispute.

## Renting Problem? Who can help?

- Residential Tenancies Board - You can take a case to the RTB for €25 (€15 online)
- The Student Union Welfare Officer.
- Threshold offers free advice to tenants.
- Citizens Advice Bureau.
- The Money and Budgeting Advice Service provides money advice.
- Need more information on your Rights and Responsibilities? <http://www.rtb.ie>

### *\*Disclaimer*

*The Accommodation function within Student Services, IT Tralee offers its service to students or potential students of IT Tralee. The service maintains a list of available accommodation and contact names and numbers for management staff or landlords of these accommodations and these are shared with students or potential students on request. The housing is selected at the discretion of the students (and/or parent(s)) involved with no input or involvement by IT Tralee. The Institute does not own or manage any of the properties listed, nor does it recommend any of the properties. The tenancy contract is between the student and landlord and the Institute has no role or responsibility in this.*

*The Accommodation function at IT Tralee operates solely as a reference facility for the benefit of students (or potential students) of IT Tralee and accepts no responsibility for any eventualities that may occur between the students, the Landlords or external persons.*